



Health & Safety Policy

Client / Event Name:

Solid Gold 70s Show at Watford Colloseum

Event Date:

Friday September 25th 2015

Event Location:

Watford Colloseum

Method Statement:

All work is carried out by suitably experienced staff and at all times we work to minimise risks to the public, contractors, performers and others who are involved with an event.

We will do this by:

- Monitoring the safety of the equipment, crew & users throughout the period & ensure they are complying with the rules as displayed.
- Working in compliance with the Health and Safety at work act.



Risk Assessment:

Identified Hazard (Identified Hazard associated to activity)	Those at risk.	Hazard Rating	Likelihood Rating	Overall Rating	Control Measure (Action to eliminate / reduce hazard risk)	Amended risk rating
Unloading of Equipment - Falls/injuries whilst unloading	Crew	M	L	M	All cases to be lifted by a suitable number of people, specialist lifting equipment or using ramps in order to minimise risk	L
Unloading of Equipment - Location of items on site	Site open to public	H	L	M	Crew to arrive at a pre-agreed time with required access for parking and loading as agreed with the client.	L
Location – Stage size and area	Crew and performers	M	M	M	If a platform/temporary stage has been provided this will be assessed for suitability by the lead engineer.	L
Operation – Electric Shock	Crew & performers	M	M	M	All PA equipment to have current PAT Test. Crew trained to spot and report any defective plugs, discoloured sockets, damaged cable and on/off switches and to take defective equipment out of use. Venue to provide a safe supply of mains electricity in the performing area. A minimum of 4 mains sockets must be provided within easy	L



					reach of the performing area.	
Operation – Trip hazard from cabling on stage	Crew & performers	L	H	M	Cables to be run neatly round edge where possible, taped down where they cross exit entrance routes and marked with hazard tape, performers to be briefed to correct exit routes.	L
Operation – Trip hazard cabling in public areas	Public	L	H	M	Cables to be run neatly round edge where possible, taped down where they cross exit entrance routes and marked with hazard tape.	L
Operation – Hazard to hearing from volume levels	All	M	M	M	Sound levels to be monitored at desk by sound engineer.	L
Operation - Installation of equipment on stands	All	M	M	M	Position stands away from stage edge.	L
Operation - Backdrop & Discs near lighting equipment	Crew & performers	M	M	M	Backdrop & Discs have a fire class rating of 1. Both secured using strong cable ties / matt black polyester - 6mm diameter - 8 plait.	L
Operation - Installation of Backdrop & Discs	Crew	M	M	M	All crew and performers warned before bars raised and lowered.	L
Stage Performance – Electric shock/fault caused	Performers	L	M	M	No liquids or drinks near electrical equipment	L



by fluids						
Stage Performance - Performer walking amongst public seating area during performance	Performers	L	M	M	Extreme care taken while leaving/accessing stage & walking in the auditorium	L
Stage Performance - Performer riding bicycle onto stage area.	Performers	L	M	M	Extreme care taken while riding and parking.	L
De rigging - Risk of injury lifting heavy cases	Crew	L	H	M	All cases to be lifted by a suitable number of people, specialist lifting equipment or using ramps in order to minimise risk	L
De rigging - Risk from fall of equipment while de rigging	Crew and public	H	L	M	When over head lifting takes place area underneath to be cleared of personnel with verbal warning. Public to be clear from venue before de rigging commences or area should be cordoned off with hazard tape.	L
De rigging - Risk of Injury from moving vehicles	Crew & Public	H	M	H/ M	Reversing of vehicles to be supervised if other people in the area. Observe site speed limit	L